



Winter Farmers Market & Bazaar

November 18 - December 24, 2016
Fridays, Saturdays & Sundays
 (hours will change during the season)

Market use only

Sent Ltr _____

Paid amount _____

Check # _____

Receipt _____

Location: The Commons at Federal Way
 (Indoors, in the large food court area)

MUST HAVE TO SELL: UBI # _____

NAME OF BUSINESS: _____ CONTACT NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP _____

PHONE DAY #: _____ PHONE EVENING #: _____ FAX #: _____

EMAIL: _____ WEB SITE: _____

EMERGENCY CONTACT: _____ EMERGENCY PHONE: _____

PRODUCT LIST:

LIST ALL THE PRODUCTS YOU WILL BE SELLING
Food items must be cleared by manager first.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Market dates: Please check off which weekend(s) you want to attend

	x	Friday	Saturday	Sunday
Week 1		November 18	November 19	November 20
Week 2		November 25	November 26	November 27
Week 3		December 2	December 3	December 4
Week 4		December 9	December 10	December 11
Week 5		December 16	December 17	December 18
Week 6		***Special Pricing December 19, 20, 21, 22, 23, 24		

Size of space

_____ 10x10 \$120.00
 For a weekend.

_____ 7x8 \$100.00
 For a weekend.

***Special Pricing: 7x8
 \$180.00 Last Week

***Special Pricing: 10x10
 \$200.00 Last Week

Layout is available on the
 website.

FEES: Friday, Saturday, Sunday:

\$100.00 for 7x8 space

\$120.00 for 10x10 space

Contact Karla for exceptions to the 3 day rule.

There are no refunds.

***Special Pricing for the last 6 days: 10x10: \$200.00 7x8: \$180.00

Fees are due WITH APPLICATION

For each weekend, fees are due before set-up

The Farmers Market will advertise in the local papers, however, you will also need to market yourself to help bring in customers. Use social media, let them know where you are, help bring in customers!

Set-up: Fridays starting at 8:00am. No one is allowed to begin set up after 9:30am.

Tall displays (over 4 foot high) must be by a wall, which are limited spaces, or do not set up a tall display. 10x10 spaces can have canopy frame.

You must be able to bring in your boxes, go park your car, then set up; so you are not tying up the loading zone area.

All vendors must set-up on Friday, and **stay until Sunday closing**. No early take-down. Do not come if you cannot be there the entire time.

All vendors must use a **black table cloth** that reaches to the floor on all tables! They are available for purchase for \$25.00.

Displays must be clean, organized and in a manner that is pleasant to look at. Christmas décor is encouraged.

Take down: Only bring enough that you can set-up and take-down in an hour. Sunday night, there will only be a 1½ hour limit to take-down when everyone must be out. You must not leave ANY mess behind.

Storage. There is no storage. It is up to you to decide to leave your product in a box under your table over night, or cover it, or take it with you. Sunday night, everyone must be totally out.

Management will try not to have the same products at the same time. However, it may happen.

Vendors are responsible for reporting daily sales totals to the Market staff at the end of each day.

Management has the right to refuse any product and/or vendor at any time.

By signing this application:

- I have read the rules and application and agree to the condition set by the market
- The Federal Way Farmers Market and the Commons Mall are not responsible for any theft
- It is ok for the market manager to give out your phone number to customer inquiries
- It is ok for the market to use your photograph of you and your booth for advertising purposes

Signature	Print Name	Date
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If applicable: PLEASE INCLUDE A COPY OF YOUR PERMITS, BUSINESS LICENSES AND INSURANCE COVERAGE

Federal Way Farmers Market

P.O. Box 24795, Federal Way, WA 98093

Site: www.federalwayfarmersmarket.com

Email: federalwayfarmersmarket@yahoo.com

CONTACT MANAGER: Rose 253-261-0207